



**CITY OF BRANTFORD**  
**APPLICATION FOR LICENSING ELIGIBILITY**

Name of Organization:

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Full Municipal Address:

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Type of Lottery for which application is being made:

Bingo  Break-Open  Raffle  Bazaar

Is the Applicant incorporated as a non-profit organization in the Province of Ontario?

Yes \_\_\_\_\_ Incorporation # \_\_\_\_\_

Is the Applicant registered with Canada Customs and Revenue Agency as a charitable organization?

Yes \_\_\_\_\_ Registration # \_\_\_\_\_

How long has the organization been in existence? \_\_\_\_\_

How many persons comprise your bona fide membership? \_\_\_\_\_

Describe the requirements that a person must meet in order to become a bona fide member of your organization.

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Describe your organization's aims and objectives.

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Indicate the specific purpose(s) to which lottery proceeds will be applicable.

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The Applicant Organization's General and/or Lottery Trust Account

Name of Financial Institution

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Address of Financial Institution

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Account #

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The Applicant's financial year-end date is:

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The designated member of the organization who will be responsible for keeping and maintaining records of all financial transactions pertaining to the licensed lottery activities:

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Business Address)

\_\_\_\_\_  
Telephone # Business

Names of bona fide members who will conduct one or more of the lottery events referred to in this application:

1 \_\_\_\_\_

2 \_\_\_\_\_

3 \_\_\_\_\_

4 \_\_\_\_\_

5 \_\_\_\_\_

6 \_\_\_\_\_

7 \_\_\_\_\_

8 \_\_\_\_\_

9 \_\_\_\_\_

10 \_\_\_\_\_

Is the Applicant currently licensed, or ever been licensed, in any other municipality to conduct break open tickets?

Break Open Tickets            Yes                                    No

    If yes, list other municipalities \_\_\_\_\_

Has the Applicant ever had a licensed revoked or refused?      Yes                                    No

    If yes, where? \_\_\_\_\_

Location of Break Open Tickets

BREAK OPEN TICKETS

\_\_\_\_\_  
Name of location

\_\_\_\_\_  
Address of location

\_\_\_\_\_  
Gaming supplier registration #

.....  
We the undersigned, declare that all information provided in and with this statement is factual and correct.  
*\*\* Please refer to the Municipal Freedom of information and Protection of Privacy Act section 8.8.(1) for disclosure information.*

\_\_\_\_\_  
Print name of Principal Officer

\_\_\_\_\_  
Print name of Principal Officer

\_\_\_\_\_  
Signature of Principal Officer

\_\_\_\_\_  
Signature of Principal Officer

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



## LOTTERY LICENSING – GROUP ELIGIBILITY

### Supporting Documents

- ELIGIBILITY APPLICATION
- LIST OF BOARD MEMBERS (please note signing authorities)
- FINANCIAL STATEMENTS FOR THE PREVIOUS FISCAL YEAR
- CONFIRMATION OF TRUST ACCOUNT FOR LOTTERY FUNDS
- CONSTITUTIONS (The **constitution** is the key founding document of an **organization**. It is a record of agreements on the basic principles of the **organization** and is legally binding on all members. Constitutions are not like plans. They should not change regularly.)
- BYLAWS (including Dissolution Clause that, if the organization should dissolve, provides for the distribution of the organization's assets and property held or acquired from the proceeds of licensed lottery event (ie., lottery trust accounts or property purchased with lottery proceeds) to charitable organization that are eligible to receive lottery proceeds in Ontario)
- CURRENT OPERATING BUDGET
- COPY OF ANNUAL REPORT (if applicable)
- LETTERS PATENT/ARTICLES OF INCORPORATION (if applicable)
- NOTIFICATION OF CHARITABLE NUMBER REGISTRATION (if applicable)
- LATEST REPORT TO THE PUBLIC GUARDIAN OR TRUSTEE (if applicable)
- THE MOST RECENT REGISTERED CHARITY INFORMATION RETURN & PUBLIC INFORMATION RETURN, AS SUBMITTED TO CANADA CUSTOMS AND REVENUE AGENCY (if applicable)
- ADDITIONAL MATERIAL (Brochures, programs, etc.)

#### **Contact Information:**

Licensing Team  
(519) 759-4150

email: [licensing@brantford.ca](mailto:licensing@brantford.ca)