



ADR
CHAMBERS

Integrity Commissioner Office
for the City of Brantford

March 17, 2021

Sent by e-mail to:

Tanya Daniels, City Clerk
City of Brantford
tdaniels@brantford.ca

**Re: City of Brantford Integrity Commissioner
2020/2021 Annual Report**

Dear Ms. Daniels:

Thank you for the opportunity to act as the Integrity Commissioner for the City of Brantford (the “City”) over the past year. In accordance with the terms of the Agreement between the City and ADR Chambers pursuant to section 223.6(1) of the *Municipal Act, 2001*, we are providing our annual report for the first operating period of the Agreement covering the period February 5, 2020 to February 4, 2021.

As you know, the Integrity Commissioner’s role is to help Members of Council (“Members”) ensure that they are performing their functions in accordance with the City’s Code of Conduct and the *Municipal Conflict of Interest Act*. The Integrity Commissioner is available to educate and provide advice to Members on matters governing their ethical behaviour and compliance with the City’s Code of Conduct and the *Municipal Conflict of Interest Act*.

The Integrity Commissioner is also responsible for receiving, assessing, and investigating appropriate complaints made by Council, Members, and members of the public respecting alleged breaches of the Code of Conduct by Members or complaints by electors of the City or persons demonstrably acting in the public interest that a Member has contravened the provisions of the *Municipal Conflict of Interest Act*.

Code of Conduct Review

The Integrity Commissioner reviewed and commented on the new Code of Conduct for Members of the Council of the Corporation of the City of Brantford and of its Local Boards, passed by City Council on June 23, 2020, during this operating period. The Integrity Commissioner commends the Chair and Members of the City of Brantford Code of Conduct Review Task Force, and specifically recognizes Heidi Devries, City Solicitor and Director of Legal and Real Estate Services, for producing a new Code of Conduct that has both style and good content.

Education

The Integrity Commissioner provided two education sessions to Council (February 24, 2020 and July 13, 2020) during this operating period. The February session covered the role of the Integrity Commissioner, the City's Code of Conduct and Members' obligations under the *Municipal Conflict of Interest Act*. The July session covered the changes to the Code of Conduct following the review and revision.

Code of Conduct Complaints

The Integrity Commissioner received four Code of Conduct complaints during this operating period. One complaint was withdrawn. The other three complaints were investigated and a final report was issued in respect of each stating that no contravention of the Code was found.

Requests for Advice

The Integrity Commissioner responded to three Requests for Advice from Members during this operating period. The inquiries touched upon potential conflicts of interest and the use of personal email and telephone for public business.

We look forward to assisting the City and its Members of Council in contending with the issues that may arise in connection with the administration of its Code of Conduct in the coming year.

Yours truly,



Marvin J. Huberman
Office of the Integrity Commissioner for the City of Brantford